



CCT Mutual Benefit Association, Inc.

6/F Joshua Center, Taft Ave, Ermita, Metro Manila
Tel #: 524-1819; Email: ho@cct.org.ph

Minutes of the 1st Annual Membership Meeting CCT Tagaytay Training Center March 08, 2017 (Wednesday), 8:00 AM to 12:00 NN

Part I	-	Registration
Part II	-	Prayer Devotion
Part III	-	Business Meeting
Part IV	-	Thanksgiving Service
Part V	-	Lunch Fellowship

MINUTES OF THE BUSINESS MEETING

- 1. Singing of the Philippine National Anthem** – The CCT MBA Team together with its Board of Trustees, led the singing of the National Anthem.
- 2. Opening Prayer** – The gathering was opened in prayer by Ms. Alice Pineda, Corporate Secretary of CCT MBA Board of Trustees.
- 3. Welcome Remarks** – General Manager Elizabeth Venegas proceeded to welcome all members, guests and friends of CCT MBA to its 1st Annual Membership Meeting (AMM).
- 4. Certification of Quorum** – The Corporate Secretary Ms. Alice Pineda certified the presence of a quorum. (Refer to Annex 1: Attendance List)
- 5. Call to Order** – GM Venegas called the AMM to order with the presence of a quorum.
- 6. Approval of Meeting Agenda** – Upon motion made and seconded, the general membership approved the proposed agenda. The AMM kits were earlier distributed to all members.
- 7. Operations and Financial Reports** – GM Venegas reported the state of CCT MBA's Operations and Financial standing as of February 28, 2017 and all that were accomplished.
- 8. Ratification of Acts of the Board of Trustees for CY 2016** – Upon motion made and seconded, the general membership approved all acts of the board of trustees of CCT MBA in CY 2016. APPROVED.

9. Election Results - Corporate Secretary Alice Pineda announced the election of the newly elected Board of Trustees of CCT MBA who will serve for CY 2017 – 2019 and board of trustees that were elected as committee members, elected/ appointed by the body.

Refer to Annex 2 for the List of Elected Trustees/Directors and Committee Members.

10. Closing Prayer – The business meeting was closed in prayer by GM Elizabeth Venegas.

11. Adjournment of Business Meeting – Without any other matters to discuss, GM Venegas closed the AMM 2017 proceedings.

nothing follows

Prepared by: **MS. ALICIA S. PINEDA**, Corporate Secretary

Alicia Pineda

Approved by: **MS. RUTH S. CALLANTA**, President

**ANNEXES: Annex 1 - 1st AMM 2017 Attendance List; Annex 2 - List of Elected Trustees/
Committee Members**